



# CoRE Legacy Fund - Guidance Notes

## What is the CoRE Legacy Fund?

The CoRE Legacy Fund provides grants to support projects in the North East of England that will enable communities to reduce their energy consumption or help them benefit from renewable energy technologies.

## Who Can Apply?

Registered Charities, constituted sports clubs and community groups are eligible to apply as are social enterprises demonstrating clear social and community value.

Statutory agencies and local authorities are not eligible.

Projects seeking support must be in the North East of England (Northumberland, County Durham, Tyne and Wear and the Tees Valley).

## Funding themes

- The commissioning of renewable energy generating equipment;
- The undertaking of feasibility studies for renewable energy projects;
- Training, education and public engagement work to develop the ability of communities to pursue renewable energy projects.
- The reduction of waste energy and Conservation;
- Other projects likely to positively impact the take up of renewable energy by communities in the North East of England.

## Priorities and principles of fund

The fund will be flexible and is willing to consider imaginative and innovative projects that may be developmental in nature.

Allocations will be made with the intention of maximizing impact. There is no specific number of projects that will be funded.

The size of the awards depends upon the funds available and the quality of applications. The maximum award that can be made is £5000. Awards over £3,500 will normally be expected to provide a minimum of 10% match funding unless otherwise agreed by the Trust.

If the project requires more than £5000, please contact us through the clf email details and we will be happy to discuss further.

## Expectations, Timescales and Follow-ups

Successful CoRE Legacy Fund applications may have payments made at different times depending on the project. This may be staggered payments throughout the project, payment at commencement of the project or payment once project is completed. This will be notified by the Trust when terms and conditions are agreed.

Relevant timescales of the project will be indicated once agreements are in place; with notification to the Trust upon Commencement, Mid-point and completion for site visit purposes.

Once projects are completed, publicity undertakings around the project and publicity of the fund would be expected.

## What cannot be funded?

The CoRE legacy fund will not consider funding:

- Individuals.
- Projects that will not specifically benefit an identifiable community in the eligible area.
- Previous grant recipients who have not submitted monitoring and expenditure forms for grants they have received.

## How to Apply

The completed application form should be emailed to [clf@berwicktrust.org.uk](mailto:clf@berwicktrust.org.uk) along with copies of your organisation's:

- governing document or constitution
- most recent independently examined or audited accounts
- any other relevant supporting information e.g. project documentation

Attachments should be in pdf or Word format.

If you do not have, or cannot make, electronic copies of these documents, paper copies should be sent to:

**CoRE Legacy Fund**  
Berwick Community Trust  
The William Elder Building  
56-58 Castlegate  
Berwick-upon-Tweed  
TD15 1JT

## Data Protection

When completing an application form you may be asked for personal information.

The personal information provided will be used by the Trust to manage its relationship with you, help us deliver the services you have asked to use, or to send you information you have requested.

Information you supply in connection with a grant application and any funding arising from that application will be treated in confidence and in accordance with the principles of the General Data Protection Regulations (GDPR).

We reserve the right to publish the names and brief details of the projects we make awards to.